

## REQUIREMENTS FOR COLOMBIAN VISA MEDELLIN LAB 2018



### DO I NEED A VISA?

#### Requirements:

[http://www.cancilleria.gov.co/en/procedures\\_services/visa/requirements](http://www.cancilleria.gov.co/en/procedures_services/visa/requirements)

#### General instructions for submitting a visa application:

1. Have a valid passport or travel document, in good condition and with free space for visas.
2. Fill out the electronic visa application form.
3. All required documents, other than identity documents or travel documents, must have an issue date not later than three months from the date of application registration.
4. All documents from abroad must have apostille or legalization and official translation into Spanish when it is not in this language. The official translation must be legalized or apostilled according to the case.
5. In the event of requiring submittal of bank statements, these may be without apostille or legalization and without translation into Spanish, if the content can be clearly established by the visa officer.
6. If the filing of criminal records is required, when the application for this visa is submitted to a Colombian consulate based in the country of origin of the foreigner, the criminal background certification according to the established procedures in that country will be sufficient. When the application is submitted to the Internal Visa and Immigration Working Group, it can include the criminal records certified by the consulate of the country of origin accredited in Colombia or apostilled and legalized as the case may be.

#### How long does the authority of Colombian visas in response to a request from a stranger?

The authority of visas in Colombia has five days from the date of registration of payment for study request. When necessary request additional documentation or conduct an interview, the period may be extended up to 30 calendar days from the date of registration online visa application.

#### **DISCLAIMER / AVISO LEGAL**

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### **How long do I have to pay and print a visa once it has been approved by the authority of Colombian visas?**

It has maximum thirty (30) calendar days to make the corresponding rate of visa issuance fee. After this period, the authorization will expire and must make a new application.

Once the payment of visa fees made, the visa authority shall issue and send e-visa e-mail provided by the applicant within three (3) days.

For the e-visa these typographical errors, the holder may request the amendment within thirty (30) days of the expedition. After this period, you must request the transfer of the visa.

- Most visitors will need a visa for entry into Colombia. Participants may contact the nearest Colombian Embassy or Consulate in the country of departure as soon as possible to begin the process, ACI Medellin is not responsible of the visa procedure.

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### CHINA

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- You must apply for a visa. Contact the Colombian consulate closest to your current place of residence.

### V – EVENT PARTICIPATION

[http://www.cancilleria.gov.co/en/procedures\\_services/visa/v-event-participation](http://www.cancilleria.gov.co/en/procedures_services/visa/v-event-participation)

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2. Bank statements of the applicant or the person who endorses the application for the six (6) months prior to the visa application.

**If the application is submitted with the endorsement of one or more legal entities.**

### **Specific Requirements:**

#### **Submit:**

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  - Foreigner's agenda, activity and duration.
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### THE DEMOCRATIC REPUBLIC OF THE CONGO

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### V – EVENT PARTICIPATION

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- The Ministry of Foreign Affairs tries to keep the information included in this search tool up to date. However, this information should be used only as a basic guide of the regulations governing visas in Colombia and not to solve the complexities of particular cases.
- The search tool does not make recommendations on the type of visa that is appropriate for a foreigner. Likewise, it does not guarantee that a visa application will be successful and that it will be granted.
- The search tool shows information concerning possible visa holders and does not allow queries that include beneficiaries of the holder's visa.
- The Ministry of Foreign Affairs does not accept any responsibility from the use of the material contained in the search tool.

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### KENYA

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## REQUIREMENTS FOR COLOMBIAN VISA MEDELLIN LAB 2018



### RWANDA

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### V – EVENT PARTICIPATION

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### **UNITED REPUBLIC OF TANZANIA**

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2. When the institution or company that endorses the application is private and incorporated abroad, it must provide a certificate of existence and legal representation or equivalent document.
3. Demonstrate liquidity by presenting bank statements of the institution or company for the 6 months prior to the application. Public entities do not need to comply with this requirement.

**DISCLAIMER / AVISO LEGAL**

La información contenida en el presente documento es de carácter divulgativo e informativo, en consecuencia, el análisis que se haga del texto será responsabilidad exclusiva del lector. Este documento es una síntesis realizada por la Agencia de Cooperación e Inversión de Medellín y el Área Metropolitana-ACI Medellín y se hace necesario que se consulte la fuente primaria. El uso inadecuado que se haga de la información recibida, exonerará a la Agencia de Cooperación e Inversión de Medellín y el Área Metropolitana-ACI Medellín de cualquier responsabilidad que se pudiera derivar.

## REQUIREMENTS FOR COLOMBIAN VISA MEDELLIN LAB 2018



### SENEGAL

- You must apply for a visa. Contact the Colombian consulate closest to your current place of residence.

### V – EVENT PARTICIPATION

[http://www.cancilleria.gov.co/en/procedures\\_services/visa/v-event-participation](http://www.cancilleria.gov.co/en/procedures_services/visa/v-event-participation)

#### Description:

To participate in an event as a lecturer, speaker, artist, athlete, jury, contestant or logistic staff.

The visa can be granted for up to 2 years considering the activity that the foreigner proposes in Colombia.

Permanence in the national territory authorized to the holder will be a maximum period of 180 non-extendable continuous or discontinuous days in every 365 days of visa use.

**If the application is submitted on a personal or individual basis or with the endorsement and sponsorship of a natural person.**

#### Specific Requirements:

1. Letter signed by the applicant or by the person endorsing the application that includes: Full identification of the applicant or the person endorsing the visa (as it appears in the passport or citizenship card), explanation of the connection to the foreigner, reason for the trip and statement of economic responsibility for accommodation and travel expenses of the person or the foreigner.
2. Bank statements of the applicant or the person who endorses the application for the six (6) months prior to the visa application.

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**REQUIREMENTS FOR COLOMBIAN VISA  
MEDELLIN LAB 2018**



**If the application is submitted with the endorsement of one or more legal entities.**

**Specific Requirements:**

**Submit:**

1. Letter signed by the legal representative of the institution or company that includes:
  - Name of the institution or company, Tax ID Number (if legally incorporated in Colombia) and contact information.
  - Complete identification of the foreigner as it appears in the passport.
  - Foreigner's agenda, activity and duration.
  - Connection to the foreigner and qualification or expertise.
  - Statement of economic responsibility for the foreigner's accommodation and travel expenses.
2. When the institution or company that endorses the application is private and incorporated abroad, it must provide a certificate of existence and legal representation or equivalent document.
3. Demonstrate liquidity by presenting bank statements of the institution or company for the 6 months prior to the application. Public entities do not need to comply with this requirement.

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## REQUIREMENTS FOR COLOMBIAN VISA MEDELLIN LAB 2018



### SOUTH AFRICA

- You must apply for a visa. Contact the Colombian consulate closest to your current place of residence.

### V – EVENT PARTICIPATION

[http://www.cancilleria.gov.co/en/procedures\\_services/visa/v-event-participation](http://www.cancilleria.gov.co/en/procedures_services/visa/v-event-participation)

#### Description:

To participate in an event as a lecturer, speaker, artist, athlete, jury, contestant or logistic staff.

The visa can be granted for up to 2 years considering the activity that the foreigner proposes in Colombia.

Permanence in the national territory authorized to the holder will be a maximum period of 180 non-extendable continuous or discontinuous days in every 365 days of visa use.

**If the application is submitted on a personal or individual basis or with the endorsement and sponsorship of a natural person.**

#### Specific Requirements:

1. Letter signed by the applicant or by the person endorsing the application that includes: Full identification of the applicant or the person endorsing the visa (as it appears in the passport or citizenship card), explanation of the connection to the foreigner, reason for the trip and statement of economic responsibility for accommodation and travel expenses of the person or the foreigner.
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## REQUIREMENTS FOR COLOMBIAN VISA MEDELLIN LAB 2018



If the application is submitted with the endorsement of one or more legal entities.

### Specific Requirements:

#### Submit:

1. Letter signed by the legal representative of the institution or company that includes:
  - Name of the institution or company, Tax ID Number (if legally incorporated in Colombia) and contact information.
  - Complete identification of the foreigner as it appears in the passport.
  - Foreigner's agenda, activity and duration.
  - Connection to the foreigner and qualification or expertise.
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